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Title of Dissertation

Inaugural-Dissertation
to optain the Degree "Doctor of Theology"
at the Faculty of Catholic Theology
of the University of Münster

submitted

by

N.N.

Year





# Formalities for Submission (Doctoral Regulations 2017)

### A) Application for Admission to the Examination Phase

In the application for admission to the examination phase, the decision on the form of the oral examination procedure chosen in accordance with § 11, the defensio or the rigorosum, must be stated (cf. § 8 para. 3 no. 6). The application must be submitted together with a written curriculum vitae in table form with a description of the academic career (cf. § 8 para. 3 no. 5).

### B) Submission of Reviewer Copies

According to § 13 (Rigorosum):

Design the title page according to the attached sample. The title page has to be printed on the first white page, not on the cover. Please enter the following information on the **back of the title page**: (Names and dates should be added by hand)

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At the end of your thesis, please include a personally signed German affirmation in lieu of an oath (cf. § 8 para. 3 no. 8; see below) and a curriculum vitae. Please submit three copies and an electronic version of your thesis on a standard data carrier (cf. § 8 para. 3 no. 2) to the Dean's Office for review. Only the Dean is responsible for assigning the dissertation to the reviewers.





# **Versicherung an Eides statt**

Hiermit versichere ich, dass die vorgelegte Arbeit – abgesehen von den ausdrücklich bezeichneten Hilfsmitteln – persönlich, selbstständig und ohne Benutzung anderer als der angegebenen Hilfsmittel angefertigt wurde, dass die aus anderen Quellen direkt oder indirekt übernommenen Daten und Konzepte unter Angabe der Quelle kenntlich gemacht sind, dass die vorgelegte Arbeit oder eine ähnliche Arbeit gemäß § 3 Abs. 8 der PromO 2017 nicht bereits anderweitig als Dissertation eingereicht worden ist, dass die Arbeit nicht schon ganz oder in weiten Teilen veröffentlicht worden ist oder zurzeit veröffentlicht wird (vgl. § 7 Abs. 7 der PromO 2017).

Zudem erkläre ich, dass dies mein \_\_\_\_ Promotionsversuch ist.1

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The English translation follows (only for your information):

#### Affirmation in Lieu of an Oath

I hereby certify that the submitted thesis - apart from the expressly designated resources - has been written personally, independently and without the use of any resources other than those specified, that the data and concepts taken directly or indirectly from other sources have been labelled, indicating the source, that the submitted thesis or a similar thesis has not already been submitted elsewhere as a dissertation in accordance with § 3 para. 8 of the doctoral regulations 2017, that the thesis has not already been published in

<sup>&</sup>lt;sup>1</sup> If it is not the first doctoral attempt, a declaration of the result of the previous doctoral attempts must follow in accordance with § 8 para. 3.





whole or in large parts or is currently being published (cf. § 7 para. 7 of the doctoral regulations 2017).

I also declare that this is my \_\_\_\_ doctoral attempt.<sup>2</sup>

I declare that I have not utilised any external assistance, in particular paid assistance from mediation or advisory services (doctoral advisors or any other person), for the substantive work on this thesis and that no third parties have received any direct or indirect monetary benefits from me for services related to the content of this thesis.

I agree to the comparison of the thesis with other texts in order to identify similarities and to the storage of the electronic version of the thesis in a database for this purpose.

# C) Submission of the Mandatory Copies

In accordance with § 18 (3), the following must be submitted to the Dean's Office free of charge:

Self-publishing <sup>3</sup>	23 bound copies in letterpress or photo
	print
Commercial publisher	9 bound copies
- Distribution via the book trade and	
proof of a minimum print run of 150	
copies <sup>4</sup>	
University Publication Service	one electronic version
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with the University Publications	
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Changes to the title must be applied for in written form to the faculty board before publication.

<sup>2</sup> If it is not the first doctoral attempt, a declaration of the result of the previous doctoral attempts must follow in accordance with § 8 para. 3.

<sup>&</sup>lt;sup>3</sup> In this case, the university must be granted the right to produce and distribute further copies of the dissertation. In justified exceptional cases, the Doctoral Committee may authorise deviations from the specified number.

<sup>&</sup>lt;sup>4</sup> In justified exceptional cases, the Doctoral Committee may authorise deviations from the specified number.





All mandatory copies must be recognisable as a dissertation accepted at the University of Münster: In the preface or in another place, the dissertation must always state that it has been accepted as a dissertation by the Faculty of Catholic Theology at the University of Münster (cf. § 18 para. 3d).

At the end of the thesis, the curriculum vitae with a description of the academic career and the signed German affirmation in lieu of an oath must be included or subsequently glued in.

In accordance with § 19 para. 2, the solemn graduation ceremony can take place at the end of the semester in which the rigorosa or defensio was completed. The prerequisite for this is that the publication of the dissertation or its inclusion in a scientific series is guaranteed by a written contract between the author and publisher or by a certificate from the editor of a series in which the thesis is to be published. The contract must include a guarantee that the dissertation will be published within two years. In addition, the doctoral candidate must declare in written form that the prescribed number of mandatory copies will be submitted subsequently (cf. § 19 para. 2).

The submission of the mandatory copies or proof of the publication of the dissertation or its electronic publication must be submitted to the Dean's Office within two years after passing the rigorosum or defensio (cf. § 18 para. 5).