Stand: 13.06.2024





Quick guide to using lecture hall microphones for a video conference with Zoom:

--- Instructions for a Windows laptop ---

Step 1: Start the media system via the touch panel in the console.

Step 2: Turn on the projector as usual and connect your laptop with HDMI or VGA+3.5mm audio jack. Select the appropriate connection on the touch panel.

Step 3: Connect the USB cable labeled "Conference" on the desk to your laptop.

Step 4: Windows drivers will now be installed automaticallyt.

Step 5: Once setup is complete, here's how to integrate the audio from your lecture hall microphones into Zoom

Select under Settings->Audio->Microphone->

"Microfon (Scarlett 2i2 USB)"

<u>So that the sound of online participants can also be heard in the lecture hall:</u> Additionally when using HDMI: Select under Settings->Audio->Speakers->

"Crestron"

Additionally when using VGA+3.5mm audio jack: Under Settings->Audio->Speakers->Select your jack audio output

Eins	tellungen	~
\odot	Allgemein	Lautsprecher
•	Video	Tontest Crestron (HD Audio Driver for Display Audio)
	Audio	Ausgabepegel:
÷	Bildschirm freigeben	Getrenntes Audiogerät verwenden, um gleichzeitig einen Klingelton abzuspielen
0	Team-Chat	Mikrofon
E	Hintergründe und Effekte	Mikrotest Mikrofon (3- Scarlett 2i2 USB) ~
8	Profil	Eingabepegel:
•	Statistiken	Mikrofonlautstärke automatisch annassen
	Tastaturkürzel	Audionzefil
Ĵ	Bedienungshilfen	Entfernung von Hintergrundgeräuschen in Zoom (für die Mehrheit der Benut… ③
		Unterdrückung von Hintergrundgeräuschen Mehr erfahren
		 Automatisch (Rauschunterdrückung automatisch anpassen)
		 Niedrig (Schwache Hintergrundgeräusche)
		Mittel (Computerlüfter, Stiftgeräusche)
		O Hoch (Tippen, Hundegebell)
		Personalisierte Audioisolation (emofohlen für Headsets mit Mikrofon)
		Originalton für Musiker (für Studioumgebungen empfohlen)
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Alternatively, the same settings can be selected via the microphone symbol in a Zoom session that has already started:

Mikrofon		
Mikrofon (3- Scarlett 2i2 USB)		
Mikrofonarray (Realtek(R) Audio)		
Digitale Audioschnittstelle (4- USB Digital Audio)		
Wie System (Mikrofon (3- Scarlett 2i2 USB))		
Lautsprecher		
Lautsprecher (Realtek(R) Audio)		
Lautsprecher (3- Scarlett 2i2 USB)		
 Crestron (HD Audio Driver for Display Audio) 		
Wie System (Crestron (HD Audio Driver for Display Audio))		
Lautsprecher & Mikrofon testen		
Zu Telefonaudio wechseln		
Das Computeraudio verlassen		
Audioeinstellungen		
Stummschalten Video beenden		

If the laptop sound no longer works, the standard output device in Windows can be adjusted as follows:





Step 6: To use the camera installed in the lecture hall, select the following via the camera symbol in a Zoom session that has already started:



If you have any questions or problems, please feel free to contact us



Use the QR code or the following link <u>uni.ms/medientechnik</u>

Or send an email to

avm@uni-muenster.de

In urgent cases, our hotline colleagues are also available for you, reachable at the following number (0251) 83 - 3 11 11