

Data protection policy in accordance with Art. 13 GDPR and consent form

Reason: Processing and storage of personal data for membership of the Asia Studies Centre at the University of Münster

1. Name and address of the responsible controller

The responsible controller as defined in the EU General Data Protection Regulation (GDPR) and other national data protection laws of the EU member states as well as other data protection-related provisions is:

Universität Münster / University of Münster
Represented by ist Rector
Schlossplatz 2, 48149 Münster, Germany
tel.: + 49 251 83-0
E-mail: mailbox@uni-muenster.de

If you have any questions about the project, please contact the responsible staff member:
Prof. Dr. Kerstin Storm
Asian Studies Centre
Schlaunstr. 2, 48143 Münster, Germany
E-mail: asienzentrum@uni-muenster.de

2. Contact data of the Data Protection Officer

You can contact the Data Protection Officer at:

Data Protection Office
Schlossplatz 2, 48149 Münster
tel.: + 49 251 83-22446
E-mail: datenschutz@uni-muenster.de

3. Data processing in connection with membership application and membership of the Asian Studies Centre

a) Scope of data processing

The following personal data is processed in connection with membership application and membership of the Asian Studies Centre:

- (1) First and last name
- (2) E-mail address
- (3) Institute/institution
- (4) Link to personal website (if specified)
- (5) Personal comment on the application (if specified)

b) Purposes of data processing

The personal data listed above is processed for the purpose of carrying out the membership administration and communication of the Asian Studies Centre.

Your name and – if specified – your institute/institution and/or link to personal website will be listed on the Asian Studies Centre's website¹. If you do not wish to be published on the website, please inform the Asia Centre in writing (asienzentrum@uni-muenster.de).

The e-mail address will be added to the mailing list of the Asian Studies Centre to inform you about events and news. The mailing list is hosted on a secure server of the CIT – Center for Information Technology of the University of Münster.

c) Legal basis for processing personal data

Your consent serves as the legal basis for processing your personal data listed above by the University of Münster, as stipulated by Art. 6 (1, 1a) GDPR and, if applicable, Art. 9 (2a) GDPR.

d) Further recipients of your personal data

The following persons within the University of Münster have access to the mailing list of the Asian Studies Centre and thus to your above-mentioned personal data:

- Staff of the Asian Studies Centre

Your personal data will not be shared with recipients outside the University of Münster.

e) Duration of storage of personal data

Your personal data listed above will be stored for as long as it is required for the above-mentioned purposes. Data from a cancelled membership application will not be stored.

Upon withdrawing your consent, we shall delete your personal data. In this case, membership of the Asian Studies Centre also expires, as membership administration cannot be continued.

4. Your rights as a data subject

You have the right to information about your personal data processed by the University of Münster (Art. 15 GDPR), the right to rectification (Art. 16 GDPR), erasure (Art. 17 GDPR), restriction of processing (Art. 18 GDPR) and the right to withdraw prior consent to such processing (Art. 7 (3) GDPR).

You may withdraw your consent in writing or by e-mail from the contact persons listed under nos. 1 and 2 (see above) of this data protection statement.

You also have the right to lodge a complaint with the supervisory authority. The responsible supervisory authority is the Landesbeauftragte für Datenschutz und Informationsfreiheit Nordrhein-Westfalen, Postfach 20 04 44, 40102 Düsseldorf, tel: +49 211 / 38424-0, e-mail: poststelle@ldi.nrw.de

¹ <https://www.uni-muenster.de/Asienzentrum/ueberuns/mitglieder.html>

Declaration of consent

By ticking the checkbox in the online application form and submitting the application for membership, you consent to the University of Münster collecting your personal data mentioned under 3. a) above and processing it for the purposes mentioned under 3. b).

You have the right to withdraw your consent from the controller at any time. The withdrawal of consent does not affect the lawfulness of data processing based on consent before its withdrawal.

I hereby voluntarily consent to the collection and processing of my personal data. I have been informed about the scope and purpose of data collection and data processing and about my right of cancellation. I have received a copy of the privacy policy and the declaration of consent.